

**Groundwork London**

**Role:** Workshop Support Volunteer (Together Programme)

**Responsible to:** Project Manager

**Operational Area:** Communities

**Location:** Online

**ABOUT THE PROJECTS:**

Our vision at Groundwork is of a society of sustainable communities that are vibrant, healthy, and safe, which respect the environment, and allow individuals and enterprises to prosper. Groundwork delivers a series of three innovative programmes, funded by the EU’s Asylum, Migration and Integration Fund, helping migrants and refugees to integrate into life in the UK.

**IMPACT** will be running 2020-2022 in the boroughs of Westminster, Kensington & Chelsea, Hammersmith & Fulham (West London) and in Bristol to support the integration of 600 refugees and third country nationals.

**TOGETHER SOUTH** will be running 2021-2022 in the boroughs of Bexley, Greenwich, Lewisham (South London) and in Hastings and Rother (Kent) to support the integration of 500 refugees and third country nationals.

Both projects offer a range of holistic activities focusing on 3 key areas:

* **LANGUAGE**: conversational English language support helps participants to communicate more easily with UK citizens and to access services.
* **CULTURE**: refugees and migrants take part in community activities alongside UK citizens to promote inter-cultural understanding, build their confidence and meet people. Activities will be 'green' and centre around the theme “Create & Communicate”. This may include arts & crafts, food growing, cooking, furniture re-use, etc.
* **PREPARATION FOR WORK**: Participants are offered employability skills training, careers advice and pastoral care via Information, Advice and Guidance (IAG).

Due to Covid-19, our provision is now delivered online. However, we will return to face-to-face delivery when restrictions ease.

**ABOUT THE ROLE:**
In this role, you will support us deliver the above-mentioned sessions.

* By supporting with administrative, monitoring and evaluation tasks
* By supporting participants with tech during the sessions as necessary

This volunteering role with the Groundwork Communities team will allow you to gain experience:

* Working as part of a diverse and busy project delivery team
* Developing delivery skills
* Gaining experience of working in a community setting
* Delivering projects which benefit you and your community
* Develop your network in the sector and programme area

We will provide:

* A full induction, support and guidance throughout your volunteering period
* A work reference upon request
* Training opportunities e.g. Health & Safety, Equality & Diversity, Safeguarding etc.

The successful candidate should:

Essential:

* Be available for a minimum of 4 hours a week for a period of up to 3 months. (currently online)
* Have some experience of working as part of a team
* Be a good listener and communicator
* Have an understanding of confidentiality, safeguarding and data protection protocols
* Have cultural awareness and a commitment to professional boundaries
* Have access to a smart phone and reliable internet to be able to provide virtual support
* Have basic knowledge of Microsoft packages including Excel, Zoom, WhatsApp, Skype and other virtual communication tools

Desirable:

* Be a refugee or migrant with some lived experience

Groundwork London is an equal opportunities employer and welcomes applications from all members of the community.

Appointment to this post is subject to an enhanced criminal records check through the Disclosure and Barring Service and a reference check.

 **HOW TO APPLY:** If you are interested, please fill in the application form [here](https://creatorapp.zohopublic.eu/groundwork/integration-project-volunteers/form-perma/Volunteer/jBaN8vZY5GxVha8fZY2kQXUvsCWn1TxRkrfZG5K9gWXsg21QHKtUUrZNDsHgOOVUaf9NfKxzmy6CMHsVxWK3z6XUfjVKfXpXBbE2)

For further information or to discuss the role, please contact volunteerstogether@groundwork.org.uk